



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**VISHWALATA ARTS, COMMERCE AND SCIENCE  
COLLEGE, BHATGAON**

A/P BHATGAON, TAL- YEOLA, DIST- NASHIK PIN- 423401  
423401

[www.vishwalata.co.in](http://www.vishwalata.co.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2021**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

**Shri Sairaj Shikshan Pratishthan** was established by Honorable **Shri. Vishwanath Narayan Bhandare** in the year 2006. The first branch of the trust, “**Vishwalata Arts, Commerce and Science College**” was established in 2009 at rural place Bhatgaon, Tal - Yeola, which is in Nashik district of Maharashtra state, India.

Initially they started Professional course college at Yeola with basic branches; Bachelor of Science (Computer science), Bachelor of Computer Application (B.C.A.), Bachelor of Commerce (B.COM). After that one by one new courses added as per the requirement and demands so that they involves Bachelor of Business Administration(B.B.A), and Bachelor of Business Management(BBM) in the year of 2009-10 and the Bachelor of Science (Regular), Master of Computer Science , Master of Commerce in the academic year of 2016-17. Since establishment the institute has attracted the students from all over Maharashtra. It is affiliated with Savitribai Phule Pune University,Pune and recognized by the government of Maharashtra.

The College offers a pollution free environment far away from the maddening crowd of the city life. The vision and mission of the college clearly reflects the commitment of the college towards promoting quality and excellence in education to cater to the needs of society & also the main aim to carries the economically backward students in the flow of basic education that was clear .

The college always proves excellence through comparable academic results. The College believes in faculty development so that, they can serve better to the students. In Academics Infrastructure is also playing vital role to create the healthy environment for the education. The institution, always believe the external audit to ensuring its perfection and quality in the field of excellence in academic and its qualitative process. With this objective Institute has decided to make its quality evaluation by National Assessment and Accreditation Council (NAAC), which will help us to institutional developments and contribution to society’s development.

### **Vision**

“Lack of education lead to lack of wisdom, / Which leads to lack of morals, / Which leads to lack of progress, / Which leads to lack of money, / Which leads to the oppression of the lower classes, / See what state of the society one lack of education can cause!”- Mahatma Jyotirao Phule.

The great educanist led the path and the institute is following it by providing conducive academic atmosphere to students. The institute tries to improve overall academic performance of students, to inculcate discipline as a value among students. Also to develop employable skills among students

### **Mission**

To impart Quality education to the students coming from rural parts and to conduct different curricular & Co-curricular activities to enhance the academic as well as extension activities.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Clean Green, and Eco-friendly Campus.
2. Cordial relations of Management, Principal and Staff.
3. Adequate Infrastructure
4. Excellent Teaching Learning and Safe Environment.
5. Adequate Job oriented courses.
6. PG programmes in Commerce and Computer Science Departments in rural area.
7. Wi-Fi facility and governance through ERP System
8. Hostel Facility in Campus.
9. Financial support to economically backward open category students under Kai.Sonyabai Narayan Bhandare Scholership given by institution.

### Institutional Weakness

1. Self-finance status of the institution.
2. Lack of funding from the government agencies and the NGOs.
3. Non-availability of financial support from alumni.
4. inadequate research facility.
5. Most of the students are from rural area and belong to first learner's generation.

### Institutional Opportunity

1. To start more number of PG courses and to increase interdisciplinary projects
2. To go for effective participation in Government aided schemes.
3. To design and conduct more number of skills based programmes.
4. To strengthen industry collaboration
5. To commence new job orientated courses.

### Institutional Challenge

1. To receive funding from government, non-government agencies and the alumni.
2. To retain the teaching faculties.
3. To enhance the proficiency in English communication among the students.
4. More placements in core companies.
5. Students' extreme dependability on social media platform.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

1. The college offers fifteen **UG** and two **PG** courses. It strives to implement the curriculum effectively. All

programmes follow the CBCS pattern and for some programmes elective curriculum is provided.

2. College ensures quality education through well planned and documented process, which involves academic planning and academic delivery, enrichment and student feedback as per the academic calendar.
3. Teachers of the college participate in various activities related to curriculum development like Central Assessment Programme, participation in various workshops related to curriculum.
4. Teachers use innovative teaching methods including power point presentations, discussions, poster presentation, case study etc.
5. The college organizes industrial visits and field visits to provide practical knowledge.
6. Institute motivates the students to participate in various extracurricular and sports events which provide a platform for students to develop their soft skills and showcase their hidden talents.
7. The college motivates teachers & students to participate and present in Seminars, Workshops and Avishkar Competition.
8. Curriculum is enriched in certificate courses to get in-depth knowledge about current events.
9. Apart from academics, periodically various awareness programs are regularly undertaken at different levels of society considering human values, human ethics, environment sustainability, gender equality.
10. Under **NSS** unit and **Board of Student Development** the college organizes various social activities including Gram Swatchata Abhiyan, Road Safety Awareness, Water Analysis, Special Winter Camps, Blood Donation, HIV and AIDS Awareness, Health Check-up Camp, Yoga Day, Science Day and Celebration of Birth and Death Anniversary of National leaders.
11. Feedback is collected from students, teachers, alumni and employers on curriculum and quality-related process. Data collected is analyzed and appropriate action is taken for improvement as per the suggestions from various stakeholders.

### **Teaching-learning and Evaluation**

1. The college is located in rural area. Being a remote area, there are no student enrolled from other states.
2. 100% backward seats are filled against seats reserved for various categories as per the reservation policy provided by the Government of Maharashtra.
3. The college identifies slow and advanced learners. Advanced learners are provided with reference books through the various programs whereas slow learners are provided with remedial teaching and diagnostic learning.
4. Students are encouraged to participate in the Research Project presentation competition known as AVISHKAR organized by Savitribai Phule Pune University. Slow learners are motivated and encouraged for improving their skills, to make them ready for the upcoming examinations and to make them able for successful

progression towards their higher education.

5. Various student-centric activities such as field projects, ICT based seminars, etc. are organized for enhancing teaching-learning process.
6. The college strictly adheres to the academic magazine i.e. Vishwavel to provides a creative platform for the students to explore their caliber.
7. Teachers are encouraged for acquiring higher education and engage in research work.
8. Continuous Internal Evaluation (CIE) conducted through home assignments, group discussion, presentation and viva-voce, etc.
9. Learning outcomes are reflected in the passing percentage of the students in competitive examinations.
10. The College has a transparent, time-bound and efficient mechanism to look into the examination related grievances.

### **Research, Innovations and Extension**

1. Research papers are presented and published in conferences/seminars/workshops proceedings and books/chapters in various reputed publications.
2. The college staff members and Academic Research Coordinator (ARC) regularly motivate the students to participate in Avishkar Competition organized by SPPU, Pune
3. The broad objectives of NSS are to understand the community, identify their needs and problems and involve students in the problemsolving process and develop their personality. Every year, the college organizes a seven days NSS camp. During this camp different activities are organized like Gram Swachhata Abhiyan, Blood Donation Camp, Health Check up Camp, Tree plantation, Socio –economic Survey, Awareness on various topics such as Save Girls, HIV AIDS etc
4. Through NSS and Board of Student Development units the college undertakes several extension activities which contribute for multi- faced development of the students and the surrounding social context as well.
5. The college has conducted extension and outreach programmers in collaboration with various stakeholders of the society by participating in Swachh Bharat Abhiyan, Gender Sensitization, etc
6. Competitive examinations guidance and training center is very much active in the college.
7. The college teacher publishes Journals notified on UGC.
8. Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc

### **Infrastructure and Learning Resources**

1. The specific location of the college provides a pollution free and natural environment.
2. The college has state of art infrastructure and learning resources which includes ICT enabled classrooms, seminar halls, well equipped science laboratories, computer laboratories, and other support facilities such as reading room, RO water purifier unit etc
3. The special common room for girl students is equipped with sanitary wending and destroying machine

4. The College has a large premise suffusing the purpose of the students.
5. The facilities for sports include chess, carom, soft ball, volleyball, badminton, Kabbadi, Kho -Kho, Cricket and yoga etc. indoor and outdoor sports activity are carried out throughout the year.
6. The college regularly organizes sports and cultural events.
7. Students and staff can avail of Wi-Fi connection which can be accessed from anywhere in the campus
8. The college has a biometric thumb for attendance of staff.
9. ICT classes are made available for teaching
10. The college is under CCTV surveillance.
11. Facility of fire extinguisher is available.
12. The college is associated with different vendors/ firms for maintaining physical, academic and support facilities as per annual maintenance contracts.
13. The Management recruits the supportive staff for repairing and other types of work.
14. The provision is made in the budget for annual maintenance of facilities.
15. library with more than 3,797 books, enriched with updated references, textbooks, journals and magazines of all disciplines and subjects, special collections of books.

### **Student Support and Progression**

1. The college assists students to facilitate their holistic development and progression. The college helps students to get government and non-government scholarships and freeships. Majority of students benefited from different scholarships.
2. Effective implementation of 'Earn and Learn Scheme' is done. Various guest lectures of eminent personalities are organized for students on soft skills and personality development, health and hygiene, self-defense etc. which ultimately helps them to focus in their studies and overall development.
3. Career counseling is one of the most important drives through which students are provided the right platform for better career opportunities.
4. The college has mechanisms like Women's Grievance and Redressal Cell, Anti-ragging Committee to probe into student's grievances. These cells work for conducive and unprejudiced environment and the complaints of students are redressed in a timely manner.
5. The college has an active Training and Placement cell which provides a good platform for aspiring future managers and professionals in the field of Commerce, Science and Computer Science. In campus selection of ICICI bank, Nagpur Branch selected 17 candidate in year 2019-20. As like them some was IT placement (Dwaja Technology, Technomopsis technology, ACE Kudale, Kundan Hundai) placed many student in Pune. The students are encouraged for higher education.
6. Through the active sports facility and guidance, the students are promoted to participate in University, sports tournaments. In the last five years college is honoured with the grand success of students.
7. The college has also formed a student council to promote and interact with college authorities. The college promotes active participation of the students in various co-curricular and extracurricular activities and student participated in Intercolleges Competition.
8. The college has Alumni cell interact with students and provide them information regarding the current

scenario of industries and improve the interview skills.

### **Governance, Leadership and Management**

1. The governance of the institution reflects effective leadership in tune with the vision and mission of the college correlated with the national policies of higher education.
2. The college envisages its vision and mission by implementing various programmes and activities through NSS, Board of Student Development, Soft Skills Development Cell, Career Guidance Cell, etc.
3. The College has made Software for Administration work like Fees Receipt Printing . Student Enrollement Record etc.
4. The organizing structure of the college includes a governing body, administrative setup, functions of various bodies, service rules, grievance redressal mechanism, etc.
5. There are many administrative committees functioning for enhancing college at large.
6. The Principal plays a vital role in governing and managing the college through CDC, IQAC and college committees.
7. The financial support is granted to the faculty members to participate in seminars, workshops, conferences at the state and national levels.
8. The College organizes the professional development programme to the teaching and non-teaching staff.
9. The institution has effective welfare measures for teaching and non – teaching staff. The institution avails Medical Reimbursement, Residential Quarters, and Appreciation of staff - Interest-free advance to staff.
10. The internal audit regularly conduct at college level. and NSS and Board of Student Development, Examination and Scholarship departments accounts are audited regularly as per the rules and regulations of the State Government of Maharashtra, Savitribai Phule Pune University, Pune.

### **Institutional Values and Best Practices**

1. The college organizes gender equality promotion programs to emphasize women empowerment, self protection, laws of women, health awareness, etc.
2. The college prepares a handbook of a code of conduct.
3. The college campus comprises tube well, bore well, and water purifier system.
4. The college has a facility of canteen..
5. The college takes efforts for the development of the green campus.

6. The college organizes national festivals and celebrates birth anniversaries of the great Indian personalities.
7. The college conducts various activities for the promotion of universal values, national integration, social harmony, and social cohesion as well as it observes fundamental duties.

NAAC



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	VISHWALATA ARTS, COMMERCE AND SCIENCE COLLEGE, BHATGAON
Address	A/P Bhatgaon, Tal- Yeola, Dist- Nashik Pin- 423401
City	Yeola
State	Maharashtra
Pin	423401
Website	<a href="http://www.vishwalata.co.in">www.vishwalata.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kadam Dnyandeo Kashinath	02559-225102	9823268100	02559-225103	vishwalata.yeola@gmail.com
IQAC / CIQA coordinator	Bale Akshay Prakash	02559-225104	9762130933	02559-225101	akshaybale123@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	24-09-2009			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Maharashtra	Savitribai Phule Pune University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>		<b>View Document</b>	
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	A/P Bhatgaon, Tal- Yeola, Dist- Nashik Pin- 423401	Rural	4	19372

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BBA,Commerce	36	HSC	English	240	25
UG	BBA,Commerce	36	HSC	English	240	59
UG	BBA,Commerce	36	HSC	English	240	41
UG	BSc,Science	36	HSC	English	240	149
UG	BSc,Electronics	36	HSC	English	360	23
UG	BSc,Chemistry	36	HSC	English	360	231
UG	BSc,Mathematics	36	HSC	English	360	17
UG	BCom,Cost And Works Accounting	36	HSC	English,Marathi	360	87
UG	BCom,Business Administration	36	HSC	English,Marathi	360	60
UG	BSc,Geography	36	HSC	English	360	117
UG	BSc,Physics	36	HSC	English	360	135
UG	BSc,Environmental	12	FY BSc	English	120	79

UG	BSc,English	12	FY BSc	English	120	3
UG	BSc,Marathi	12	FY BSc	English	120	76
UG	BSc,Hindi	12	FY BSc	Hindi	120	0
PG	MCom,Com merce	24	Bachelor degree in commerce stream	English,Mar athi	120	100
PG	MSc,Science	24	B. Sc. Comp.Sci	English	60	47

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				30			
Recruited	0	0	0	0	0	0	0	0	4	0	0	4
Yet to Recruit	1				0				26			
Sanctioned by the Management/Society or Other Authorized Bodies	1				1				38			
Recruited	1	0	0	1	1	0	0	1	21	13	0	34
Yet to Recruit	0				0				4			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				15
Recruited	5	1	0	6
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	5	1	0	6
Yet to Recruit				7

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	21	13	0	34

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	1	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
<b>UG</b>	Male	460	0	0	0	460
	Female	175	0	0	0	175
	Others	0	0	0	0	0
<b>PG</b>	Male	105	0	0	0	105
	Female	42	0	0	0	42
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	46	40	42	43
	Female	14	21	22	19
	Others	0	0	0	0
ST	Male	51	29	34	55
	Female	13	18	29	25
	Others	0	0	0	0
OBC	Male	106	117	121	169
	Female	41	50	48	65
	Others	0	0	0	0
General	Male	175	226	252	250
	Female	75	91	110	108
	Others	0	0	0	0
Others	Male	36	44	47	79
	Female	16	19	22	32
	Others	0	0	0	0
<b>Total</b>		<b>573</b>	<b>655</b>	<b>727</b>	<b>845</b>



## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
379	334	286	232	189
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
8	8	8	8	5

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
845	727	655	573	409
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
325	325	325	325	220

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
256	163	186	93	72

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	19	20	21	19

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
30	30	29	29	29

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 15**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
3.25	4.9	2.85	3.6	13.9

**4.3**

**Number of Computers**

**Response: 54**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

Vishwalata Arts, Commerce and Science College offers undergraduate education in Commerce, Management, Science and Computer science subjects as well as post graduate education in Commerce and Computer Science subjects. There are 15 undergraduate and 2 post graduate programs. The curriculum for these programs is designed by the affiliating university, Savitribai Phule Pune University. College ensures effective curriculum delivery through Well-planned academic calendar, schedule of work, time table, formal /informal continuous evaluation and monitoring the overall teaching learning process. In the last three years College has newly introduced one graduation program (B.Sc. Regular) and Two Post-Graduation programs M. Sc (Comp. Sci.), M.Com . Over the last five years students have undertaken field projects. Feedback on syllabi is collected from parents, alumni, students and teachers and analyzed. The report is uploaded to College website. Along with this the Academic and Administrative Audit conducted at the end of each year, provides the basis for planning of new programs.

In the last five years **3209** students have studied in the college through various streams. The number of students admitted from reserved categories is very high. In fact, the actual number of admitted students is more than the number reserved for them by rule. The average Students to teachers ratio is **20:1**. College takes care for Differently-abled (Divyaangjan) students providing ramp facility and special aids like wheelchair, walker etc. For effective curriculum delivery, teachers use participative, Student centric learning method.

Teaching methods are used for enhancing learning experiences of students. **95%** of the teachers make use of ICT tools such as QR codes, Google classrooms, PPT presentations and resources in their teaching. Average percentage of full time teachers against sanctioned posts during the last five years is **92%**. Continuous Internal Evaluation (CIE) system is followed as part of SPPU since 2013-14. Mechanism to deal with examination related grievances is transparent, time-bound and efficient. The institution adheres to the academic calendar for the conduct of Continuous Internal Examination. Program outcomes, program specific outcomes and course outcomes for all the programs offered by the institution are stated and displayed on the College website [www.vishwalata.co.in](http://www.vishwalata.co.in). Average pass percentage of students during last three years is 83.21%.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.2 The institution adheres to the academic calendar including for the conduct of CIE****Response:**

**Academic Calendar:-** We prepare the academic calendar for the academic year in the beginning of every academic year through the action plans submitted by all faculty member, heads of departments and portfolios to the IQAC. A comprehensive academic calendar is prepared under by Principal and IQAC having all details of teaching and examination schedules in each term. This academic calendar is communicated in advance to all the departments. It is also made available to students through the notice board at the prominent locations in the campus.

**Teaching Plan:-** We have a time table committee that prepares a central class wise time table at the beginning of every academic year and communicated to all the departments. It is also displayed on the notice board for the students. The departmental time table is finalized by the head of the respective department for the faculty members at the beginning of the term. Preparation of central time table for practical is prepared by all heads of departments. The schedule and size for department-wise batches of practical is determined through departmental meetings. The Teaching plan is prepared by individual teachers, verified by the Head of the department and then Principal before implementation. Faculty members are using Google classroom for important instructions given to students regarding timetable , academic activity study material etc. Teachers uses QR codes, E-wallpapers & other ICT tools.

**Teacher's Diary:-** We distribute a diary to every teacher at the beginning of the academic year. The contents of the diary include: Commencement and end dates of the term/semester, personal timetable, teaching plan, topic taught, teaching method, and references used. The diary maintained by the teachers is assessed by the heads of the departments and then by the Principal to ensure that the work assigned is completed as per the scheduled.

**Evaluation :-** Evaluation of students' knowledge through classroom /laboratory learning is a major component of evaluation. The pattern of the question paper is intimated to students by teachers. The schedule for all college internal examinations is prepared well in advance and displayed on notice boards. The college follows a structured evaluation pattern for UG courses as per the university directives.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

**Response:** 100

#### 1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 8

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

**Response:** 2

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	01	00	00

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 4.87

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	67	99	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

The college is sensitive to the various social issues and makes every effort to sensitize the students in this regard. The general atmosphere of our college, with a good ratio of girls to boys in classroom not only provides an enabling environment for gender equality but also promotes education for girls.

College integrates human values, professional ethics, environment consciousness and gender sensitivity through various curricular, co-curricular and extra-curricular activities. The integration leads to creation of awareness in the students about equality, social justice, human rights, environmental awareness and professional ethics. Various exhibitions, poster/model competitions, science rangoli and photo gallery competitions are held from time to time which serves the purpose of sensitizing students about cross cutting issues. The college takes special efforts to integrate the cross cutting issues such as gender, professional ethics, environmental education, human rights and values, which are as follows:

**Professional Ethics:**

Students learn professional ethics through various subjects taught to them in their curriculum.

**Human Values:**

Human Values are covered in curriculum of Economics, Marathi and English for B. Com. and B. Sc program. Human rights and human values are also covered in the curriculum of Human Rights subject for

M. Com and M. Sc. (Comp. Sci.) programs. Students participate in various social activities like Blood Donation Camps, Visit to Aadharashram (Old age homes), Swachha Bharat Abhiyan, Health Check-Up and Road Safety Campaigns through which they understand the human values.

**Environmental Education and Climate Change:**

National Service Scheme (NSS) organizes various activities such as environment awareness camp, cleaning campaign inside and outside the campus. Tree Plantation and 'Swachha Bharat Abhiyan' activities are also conducted in college to make students aware about their responsibility towards community. Every year NSS unit of the college undertake a host of activities in the nearby villages during the annual winter camp. The programmers include various environmental and general awareness such as Tree Plantation, Blood Donation, Literacy Awareness Programs, Road Shows, Adult Education, Health and Cleanliness Awareness. Environmental Science is a compulsory paper for second year students of B.Com. and B. Sc in which a detailed project report on environmental issues is prepared creating awareness about the importance of environment.

**Gender:-**

The college promotes gender equality through Women Cell which consists of teaching faculty, non-teaching faculty, female lawyer and social worker. It promotes gender equality through lectures on personality development and self defense. It also provides counseling on various issues such as violence against women, equality before law. Under Board of Student Development (BSD), SPPU activities like various workshops, seminars on women health, rights of women etc are organized.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**Response:** 0.18



**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	01	00	00

<b>File Description</b>	<b>Document</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 0.59**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 05

<b>File Description</b>	<b>Document</b>
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** C. Any 2 of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

#### 1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** D. Feedback collected

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 52.78

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
364	368	317	340	221

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
650	650	650	650	440

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 59.85

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
242	174	169	197	129

#### File Description

#### Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The learning levels of learners are decided by considering the performance of the students in the previous examination and through class room interaction and subsequent discussion with students. The subject teacher identify the learning ability of students and categorize them in to “advanced learners” and “slow learners” after which the College try to bridge the gap between advance and slow learners by adopting various means.

Special programs for advance learners: They are motivated and encouraged by providing various platforms such as poster presentations, project exhibitions (Industrial Visits, Educational Visits), quiz, elocution, debate competitions and other inter-collegiate level and University level programs such as Avishkar. Institute also organizes various sessions to fulfill the knowledge hunger of such students. Incentives in the form of certificates and medals and recognition is awarded to such students. Steps to enhance their communication skills, art of reading learning/and inculcate reading habit are opted. Institute provides guidance and organizes expert talks and guest lecture for the students appearing for competitive examinations. Recommending some reference books available in the library and allocating extra book issue facility to such students. Advanced learners are inspired to do College level project work. Counseling is given to the advanced learners regarding preparation for different examinations. Special tasks are given to keep up their enthusiasm.

Special programs for slow learners: Special attention is given to slow learners by the class teacher as well as mentor assigned to him/her. Simplified versions of books are recommended to them. Parents are updated to their ward’s performance on regular basis. Special events are organized to build up their self-confidence, decision making skills and leadership quality. Positive atmosphere is kept around slow learners so that they don’t feel uncomfortable. Easy method way is carried out while teaching like through graphs, power point presentation, video lecture, activity based learning.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 40.24

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

College considers students as their important stakeholder. The entire academic process of planning, delivery of curriculum and assessment is designed to be student centric. Various efforts are made to make learning more students centric by focusing on specific learning outcomes for all courses and making it more participative or interactive.

The College facilitates all possible efforts for the development of students through various forums like, training and placement cell, science association and Commerce club, computer forum, formed by respective departments. The student centric teaching is promoted by ensuring classroom environment to be learner-friendly, skill oriented, aiming to develop their personality, communication skills, management and entrepreneurship skills and to make them competent in the today's world of competition.

To enhance practical utility of the various courses, especially under science and commerce faculties, students are encouraged and guided to undertake small-scale projects and gain experience of subject. Emphasis is given on proper academic preparation and syllabus completion. Separate lectures are arranged for soft skills and technical skill development. Entire campus is having Wi-Fi facility to make available e-resources to learners. Classrooms are equipped with Moveable LCD projection systems, screens. Lecture notes are distributed/discussed after the completion of each unit.

The classroom environment is kept conducive to make learners feel free to share their ideas and form a healthy discussion. Advance information is given about topics to be taught in the next class so that the students can come prepared for active discussion with teachers. By allotting first 5-7 minutes of the lecture to revise the contents covered in the last lecture by asking some questions to check the understanding of the students and to develop a link for the topic of current lecture. Any doubts raised by learners are clarified by re-explaining the topic at a level where student can grasp that topic more easily. Critical thinking of learners is developed by asking them questions related to topic during the lecture.

Faculty performance is closely monitored through student feedback. Guest lectures by eminent experts from industry and academia are organized. Library facilities help students in self-learning process. The inter-collegiate and inter-departmental academic programs encourage the same in addition to bringing a competitive edge to the academic endeavor of the students. By these activities, the learner acquires knowledge of the topic from reading and browsing the library and then writes the paper developing reference, writing and speaking skills. Lectures, group discussions, seminars, field visits, lab facilities, induction programs, short-term project are used by various departments to enhance skills. In addition to College library, of select books have been established for quick and convenient reference materials. Some students are at risk of drop out due to family problems in such case, faculty members pay special attention to such students through counseling under mentor-mentee scheme with their parents.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

The use of recent Information Communication Technology and social media like what's app, Telegram, Youtube, Google classroom, Power Point Presentation etc. can help us for student support. We can use SMS, Telegram Group as well as what's app groups to maintain our contacts and sharing some information like notice, exam schedule, scholarship notices, etc.

Information and Communication Technology (ICT) enables teaching methodologies and advanced technology is being followed by the faculty members in classrooms. The academic plan with budget, lesson plan, and question banks are made available at the very beginning of the semester. The teaching aids like LCD projector are usually used in the classroom.

A sufficient number of books, journals, e-journals are available in the library. The seminar hall is equipped with multimedia facilities using ICT tools. For teaching movable LCD Projection system is available in institute. The college has issued a separate PC to each department. The college has installed a separate Wi-Fi unit for the students inside the campus. Further, it has a computer lab with an internal LAN. All staff is well familiar with all the latest ICT tools. To keep our student and teacher's pace with the changing scenario, the library has subscribed to the membership of Soul 3.0

Our library consists a good number of educational text & reference books. Social media is skillfully used by the college through what's app group and telegram group. All classes are attached with Google Classroom and links are displayed on the front page of the college website. The institution encourages teachers to attend training programs, workshops, seminars, and conferences related to ICT use or innovation in teaching-learning. Faculty members also uses QR code for Notes & E-wallpapers related with subject content.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 40:1

2.3.3.1 Number of mentors	
Response: 21	
<b>File Description</b>	<b>Document</b>
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 68.05	
<b>File Description</b>	<b>Document</b>
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b>	
<b>Response:</b> 3.95	
<b>2.4.3.1 Total experience of full-time teachers</b>	
Response: 83	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

<p><b>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</b></p> <p><b>Response:</b></p> <p>Both the internal and external evaluation processes are a part of the curriculum provided by the University and Board of Studies. Since the faculty members are already in-charge of the admission and evaluation process, they are already aware of the system.</p> <p>Efforts are taken by the institute authority to have transparency in the internal assessment through;</p> <ul style="list-style-type: none"> <li>• Display of academic calendar on notice board consisting details of test slot and institute/department events, at the start of semester.</li> <li>• Unit wise question bank is provided to the students.</li> <li>• Students have been given ample opportunities to discuss issues regarding test performance with the concerned teacher.</li> <li>• To monitor the student progress, institute has the continuous internal evaluation system, which consists of theory and practical class attendance.</li> <li>• While performing internal assessment of practical, weightage is given for behavior aspects and independent learning.</li> <li>• Internal continuous assessment evaluation is displayed on notice board.</li> <li>• Attendance of the student is displayed on notice board.</li> </ul>
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- In mentorship activity parents are communicated as well as student gets counseling from specific mentor or subject teacher if performance is less.
- This helps the students and parents to ensure their attendance and progress.
- The parents are requested to meet the teachers/heads of the departments to discuss the progress of the student in the academic matters.
- The teachers conduct tests, seminars, orals, assignments and project works, as expected and directed by the University within time and maintain the record of all the activities and communicate the performance therein to students to maintain transparency in the overall assessment of the students. The schedules of internal assessment activities are communicated in advance.
- The students are assessed continuously through activities like internal tests, group discussions, seminars, projects, open book tests to judge their communication and presentation skills, writing skills, independent learning, personality development, etc.
- The College maintains complete transparency in the internal assessment of student which is maintained time to time.
- Timely display of record of attendance, test results is done on the notice board.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

The students are the important stakeholders in any institution imparting education, and it is our Endeavour to make all efforts to ensure transparency in all the activities at different stages. Taking this spirit into consideration the college deals with examination related grievances transparently, efficiently, and inactively manner. The examination related grievances of the students are addressed at the college level and University level depending upon the necessity of the grievances. Grievances associated with the internal assessment are handled by the examination section of the college whereas grievances related to the external assessment are forwarded to the Savitribai Phule Pune University Pune. College follows the guidelines laid down by affiliated University Or redressal of grievances.

- The code of the conduct of examination is available in the college prospectus and on the website .The same is displayed on the notice board for the students from time to time.
- The college has an Examination Committee constituted under the chairmanship of the Principal to look into the matter and appropriate measures are taken sensibly, transparently, and within the stipulated time limit.
- The schedule of the final and semester examination is prepared by the Examination Committee of affiliated University for the notification of the students and communicated to the students in advance.
- The grievances regarding internal practical examinations are resolved immediately by the teachers concerned and Head of the various departments.

- Central Assessment Programme is undertaken as per the rules and regulations of the University.
- Internal Examination answer sheets are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
- Internal examination marks of various subjects are filled and submitted through online Portal of the University by the Login Id of the concerned subject teachers.
- The college examination committee addresses the grievances regarding the evaluation of first-year annual examinations. It is similar to the system for revaluation adopted by the University.
- Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism, etc. are addressed in stipulated time by the college and the university.
- A time-bound redressal mechanism is suggested by affiliated University. As per the guidelines and rules set by the University, there is a provision for revaluation of the answer sheets. The students can get the photocopies of their answer sheets by paying required fees online to evaluate the answer sheets on their own and find out the actual position. If the students are not satisfied with the marks which are given by the examiner they can also apply for rechecking and revaluation or moderation.
- The college appoints the Internal Squad to prevent malpractices in the examination hall at the time of examinations.
- All College Premises and examination strong room under CCTV surveillance.
- If the grievance is not redressed properly by the subject teacher, a student can put his/her examination related queries direct to the Principal.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### Response:

POs are displayed on the notice board at the time of counseling for admission process. POs are conveyed to the students at the beginning of every academic year. Every subject teacher conveyed COs at the introductory lecture of respective subject / course. The college has clearly specified the learning outcomes for its programmes on College website.

Every course has specific set of objectives which are approved by the Board of Studies of the Savitribai Phule Pune University. Course outcome of the respective subject designed by considering these Objectives. The copies of the syllabi are kept in the College library for students. The students are made aware of the learning outcomes through the Principal's address in the beginning of the academic year in the form of induction programme.

The faculty of every subject explains course objectives, evaluation pattern, marking scheme etc. to the

students. The induction programme and the website also highlight the same. File Description evaluations. Students are measured continuously based on the irregularity, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The program outcomes are measured over a period of time through performance of students in the role played in various activities where they get involved in. Students of the College are involved in curricular, co-curricular and extracurricular activities through their departments, NSS, Student development and through different committees.

Students organize Annual social gathering, annual sport meet and other cultural programs. Students organize a variety of programs in their departments in the course of the year including Seminars, Induction programme, cultural day, competitions, Prize distribution ceremony, etc. In addition to this students participate on behalf of their departments in the programs organized by the College. Departments also engage in social outreach activities. On these occasions students display their discernment, social skills, and communication skills, creative skills, leadership skills, spirit of team work, readiness to take responsibility, be accountable, etc.

Program specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which program specific Outcomes are measured. Students are also encouraged to take part in competitions, seminars and conferences, etc. Their performance within and outside the College in the various academic events provide another index of their learning-levels.

Course outcomes are measured through the performance of the students in the class, practical, internal evaluations, and external performance in the internal examinations provides the initial indication of their learning outcome. Teachers provide critical inputs to the students on the basis of this performance. Thus they are helped to improve their performance in the external examinations

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 53.61

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
178	76	127	39	30

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
256	163	186	93	72

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.51

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Response: 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

Any additional information

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

Response: 0

**3.1.2.1 Number of teachers recognized as research guides**

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

Response: 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

**3.1.3.2 Number of departments offering academic programmes**

2019-20	2018-19	2017-18	2016-17	2015-16
17	17	17	13	6

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

There is no separate incubation center but the College is planning to form incubation center to develop research culture and scientific temper and aptitude among students. The College through its other activities aid in knowledge transfer and incubation up to a certain level. College has a committee Training & Placement Cell, which motivates staff members to undertake research projects for students. At the start of the academic year, business and job oriented projects are given to the students.

The idea behind this is to inculcate a research culture among students and initiate them to carry out some practical work out of syllabus but related to their subject/s of study. Students are encouraged by teachers for participate in academic events. Industrial visit and guest lectures are organized to fill the gap between the academics and industry.

The College provides the facilities and infrastructure in terms of library resources and internet access. Extracurricular activities are organized consistently which include Poster Presentation, Science Day Celebration, Environment Protection Activities, Industrial Visits, Expert Lectures, Demonstrations, etc. to aptitude among the students. College is taking efforts for collaboration through linkages and MoUs with various industries present around the area to develop research aptitude among students.

The College is trying to establish contacts with local industries, shopkeeper, through which they perform several activities that enhances their skills.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

**Response:** 0

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

**Response:** 0

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years



**Response:** 0.05**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The extension and outreach activity of the College is carried out under the NSS unit which was established in the academic year 2011-12 . The unit was started with the strength of 50 students in which there were 16 girls and 34 boys.. The vision of the unit is to develop the awareness of social responsibility and good

citizenship of the society so as to maintain the socio-economical balance in the society. For effective social work, the institute has made the collaborations with NGO like Sanjivani Blood Bank, Kopargaon etc. Social Awareness Program: To imbibe different qualities in students and to identify and encounter the need and problems of society, students are encouraged by visiting the adopted village and nearby community.

**Different activities are performed as follows:**

**1) Swatchha Bharat Abhiyan:**

The students are active participant in this social activity. Under this program the NSS unit has arranged various activities like clean campus also clean classrooms, Computer Lab, library and laboratories etc. The unit has also arranged these activities in public place i.e. Kotamgaon (Deviche) Tal-Yeola, Dist- Nashik to create social awareness among students as well as in the society. Creating awareness to ban plastic between the village people and giving them paper and cloth bags. more than 250 students as well as college staff and village people involved in this activity at Kotamgaon (Deviche), Tal-Yeola, Dist- Nashik.

**2) Blood Donation Camp:**

The College annually organizes “Blood Donation Camp” in association with Sanjivani Blood Bank, Kopargaon. Following are the details information regarding number of students donated their blood through blood donation camp. Since 2015 to 2020 total number of Students was 118 donated their blood through blood donation camp.

**3) Environmental Awareness & Tree Plantation :**

The college students actively participated in tree plantation program. College have organized a tree plantation program according to environmental awareness 250 students from the different classes comes together with some tree bees – Mango, Neem tree, Tamarind tree, Jambul Tree, Catherine Babel etc.

**4) Social Work – Awareness About Swine Flu, Dengue and Infectious Diseases :**

In 2018-19 at Bhatgaon, Tal-Yeola, Dist- Nashik students from different classes of the college had organized Swine Flu awareness program. In this program they visited door to door and given information about the dieases like swine flu, they also asked some question related with family members like anyone is ill in your family ? and also given pamphlet suggesting remedial action towards the dieases There are 20-25 students are participated in this event and they also successfully complete this program.

**5) AIDS Awareness :**

In 2018-19 awareness program on prevention of HIV / AIDS was organized by NSS Unit in College and guidance by Mr. Devendra Gofane, Counselor in RH, Yeola, held on 1st Dec 2018 at the college .

**During the last five years institute conduct 34 Extension Activity.**

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 0**

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response: 8**

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	2	3	1	1

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 7.43

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
43	48	50	25	55

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 0

#### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response: 2**

#### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	00	00

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The college has adequate infrastructure facilities for teaching learning activities. The college has augmented its infrastructure systematically and continuously over the years. The college has infrastructural facilities like adequate classrooms, computing equipment, staff room, restroom, conference hall, seminar, reading room, and ramp for the physically challenged students. The college has excellent Total 15 classrooms and 01 seminar halls. The Student strength in the year 2019-20 was 845. Besides conducting regular classes the classrooms are used for conducting remedial coaching, ICT Teaching and Learning, Annual and Semester examinations.

**Library:**

The college has a spacious and well-ventilated library with a collection of 3791 reference books and textbooks, 18 periodicals, 05 newspapers. The library reading hall have a good capacity where 20 users can seat and study comfortably. The library provides Soul 3.0 library software, and computers with internet facility for students and teachers.

**Computing Equipment:**

The college has 54 computer systems for the students and the faculty members for their academic and extra- curricular work. The college has LCD projectors, printers with scanning for effective ICT enabled teaching-learning. The college also offers Xerox facility to the students within the college premise only. All the departments and computer labs are connected with 15 Mbps bandwidth. Computer labs, networking centers, various software and tools are available for facilitating teaching and learning process.

Detail of Infrastructure facilities available for teaching-learning are summarized as follows:

<i>Sr. No.</i>	<i>Description</i>	<i>No. of</i>	<i>Location</i>
<i>1</i>	<i>Classrooms</i>	<i>15</i>	
<i>2</i>	<i>Conference Hall</i>	<i>01</i>	<i>Lati 20.068171</i> <i>Longi 74.444886</i>
<i>3</i>	<i>Computer Laboratories</i>	<i>01</i>	<i>Lati 20.068171</i> <i>Longi 74.444886</i>

4	<i>ICT Enabled rooms</i>	<i>01</i>	<i>Lati 20.068171</i> <i>Longi 74.444886</i>
5	<i>Seminar Hall</i>	<i>01</i>	<i>Lati 20.040128</i> <i>Longi 74.49412</i>
6	<i>Exam Hall</i>	<i>01</i>	<i>Lati 20.040126</i> <i>Longi 74.494134</i>
7	<i>Library</i>	<i>01</i>	<i>Lati 20.068136</i> <i>Longi 74.444854</i>
8	<i>Reading Room</i>	<i>01</i>	<i>Lati 20.06817</i> <i>Longi 74.444887</i>
9	<i>Computers</i>	<i>54</i>	
10	<i>Laptop</i>	<i>10</i>	
11	<i>Printers</i>	<i>05</i>	
12	<i>Scanner</i>	<i>01</i>	
13	<i>Xerox</i>	<i>01</i>	<i>Lati 20.068171</i> <i>Longi 74.444884</i>
14	<i>Generator</i>	<i>01</i>	<i>Lati 20.068018</i> <i>Longi 74.444944</i>
15	<i>UPS Unit</i>	<i>02</i>	
16	<i>Notice Board</i>	<i>02</i>	
17	<i>CCTV</i>	<i>12</i>	
18	<i>Digital Camera</i>	<i>01</i>	
19	<i>LCD Screen</i>	<i>01</i>	
20	<i>Academic Department</i>	<i>11</i>	

21	<i>Wi-Fi Router</i>	03	
22	<i>Administrative Office</i>	01	<i>Lati 20.06817</i> <i>Longi 74.444881</i>
23	<i>Sound Systems</i>	01	

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

The Department of Physical Education and Sports provides excellent sports facilities and well Open Gymkhana, for the overall development of the students. Students are given training in all sports games to take part in collegiate, inter-collegiate. The physical directors regularly train the students in various games such as Kho-Kho, Kabaddi, Cricket, Volleyball, HandBall etc. The college provides incentives like traveling allowance, dearness allowance, sports kits, to the winners and participants to motivate the sports players. Every year Medical Test check-up program and physical efficiency test is organized for the first year students as per the guidelines of Savitribai Phule Pune University, Pune.

##### Sports Indoor and Outdoor Games:

Sr. No.	Indoor Games	Outdoor Games
1	Chess	Volleyball (9 meters X18 meters)
2	Carom	Cricket (120 meters X 70 meters)
3		Kabaddi (13 meters X10 meters)
4		Kho-Kho (28 meters X17 meters)



**Infrastructure for cultural activities:**

The multipurpose hall is available for cultural activities. Stage with open ground having an area of the (in 2,000 sq. ft.) is provided. But Some Times atmospheric (Rainy Season Institute Organize some Program at Available Auditorium like Mahatma Phule Nattygrah on rental basis for every year by the institution.

organizes various cultural events. To boost stage confidence and leadership qualities, students are encouraged to anchor various events. Practice sessions of cultural activities such as plays, mimes, one-act plays, street plays are performed in the multipurpose hall. A cultural committee lead by a senior faculty looks after the needs of infrastructure. Musical instruments like Harmonium, Tabla, Dholki, Dhol, Tasha, Lazim, etc are always made available for the students in the cultural hall. To inculcate the cultural and traditional values amongst the students the events such as Youth festival, Traditional days, at-college cultural events/competition are organized.

**Yoga Activities:**

International Yoga day is celebrated in college every year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 6.67

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 1

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****Response:** 99.94**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
3.25085	4.88259	2.85706	3.59344	13.89470

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The library is the prime learning resource of the college and is partially automated through integrated library Management System Known as Excel format. The library is the heart of all academic activities of the college. Students are motivated to make the best use of library facilities. For that purpose, library extends vital support to the academic and research needs of the college by providing an updated and comprehensive collection of reading material. The Library Management Software consists of Modules such as Masters, Book Accession, Membership, Circulation, Catalogues, and Administration. In the library 04 computers with 15Mbps leased line, Wi-Fi and Power backup facilities are available.

The details of computers are as follow:

Sr. No.	Particulars of work	Number of Computers
1	Library Administrative Works	01
2	Network Resource Centre for using database	03
	<b>Total PC's</b>	<b>04</b>

Sr. No.	Particular	Description	
1	Name of The ILM Software	Soul 3.0	
2	Nature of Automation	Partially (Latest version)	
3	Year of Automation	2020-2021	
4	Amount for Software	Rs.35,400	
5	Computers	01	
6	Internet	15 Mbps leased line	
7	Location	Lati 20.068136 Longi 74.444854	
7	Library Area	600 sq. mtr.	
8	Library Timing	9.00 am To 5.00 pm	
9	Reading Room Capacity	Boys	10
		Girls	10

The library is a knowledge source of college and provides adequate services to its user. Library has collection of 3791 books (Senior College + Competitive Exam + CD/DVD 52) and 18 periodicals. Library fulfills the need of researchers, teachers, students and other staff members of the college community. Library and reading hall have a capacity of around 20 users.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.58

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.33	0	0.21	0.38	1.96

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

Response: 0.58

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 5

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college has a well-developed mechanism for upgrading and deploying Information Technology infrastructure. The college first assesses the needs, number of students, staff and other end users. The provision is made in the budget for annual maintenance of facilities. Technical staff is appointed to look after the maintenance of hardware and requirements for providing IT facilities continuously.

3791 Number of books are available in library. There are One computer laboratories having internet facility in the college and a total 50 computers and 01 LCD Projector. The college has recently upgraded the internet connection bandwidth from 15 Mbps Wi-Fi campus facility .Video lectures are exclusively made available for the students, teachers, and non-teaching staff which are also encouraged to use various academic and administrative software such as library software i.e - Soul 3.0

Upgradation of computers is carried out from time to time depending on changes in syllabi, new practical's prescribed, introduction of new technology and student strength. The college has a biometric IN/OUT facility for staff. There are 01 ICT classrooms & 01 seminar hall developed as a super campus facility which are utilized by all staff for conducting lectures. The college is under CCTV surveillance 24\*7.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 16:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 3.14

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.18	0.13	0.02	0.22	0.1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The college prepares and follows the infrastructure repair and maintenance policy very carefully.

Library, sports Department, computers, and classrooms are an unremitting process and in every academic year separate budgetary provisions are sanctioned. Further, the college has well-defined guidelines and procedures for repairing and maintenance activities to ensure time-bound maintenance work. All the physical, academic and support facilities are augmented and maintained through various college committees such as Purchase and Financial Norms Committee, Library Committee. Local management Committee, etc.

At the beginning of every academic year, proper availability of blackboards, lighting, and furniture in

classrooms etc. Is taken care of by these committees. Library Committee is functional which takes care of the library matters and functions. Upgradation of software and hardware and maintenance of ICT facilities is done by the Department of Computer Science through . Each departmental laboratory is having lab assistant and lab attendants for the proper maintenance of the laboratories.

The college successfully runs Earn And Learns Scheme from 2012 as per guidelines of SPPU. The student working under this scheme help in maintaining and cleaning the college campus, garden, library etc.

Separate non-teaching staff is appointed for housekeeping. The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. Is maintained on daily basis through contract services.

## **MAINTENANCE POLICY**

The college is continuously involved in procuring equipment and upgrading the infrastructure. Maintaining this infrastructure in proper condition is very essential. The college has entrusted the responsibility of maintaining the infrastructure to the concerned sections.

**1. Building Repairs & Maintenance Expenses** - Construction and Maintenance unit of the Vishwalata Arts Commerce And Science College takes care of maintenance of all buildings in the campus. This includes civil work modifications, building repairing, repairing and maintenance of internal roads, plumbing, coloring etc. Miscellaneous repairing and maintenance works are carried in house whereas contractors are appointed for the execution of major works.

**2. Computer & Equipment Repairs & Maintenance Expenses** Maintenance of computer systems is carried out by laboratory assistants regularly the Computer Science department. If the department is not able to resolve the issue, the problem is referred to the vendor. All computers in the college premises have been connected by LAN. The laboratory assistants of the Computer Science department maintain the firewall, LAN connectivity, Campus Wi-Fi and internet connectivity throughout the college. The departmental peon keeps the laboratories neat and clean. Blowers are used to remove dust from the computers. Software installation is completed as per the requirements of the department. Machines are formatted and updated with operating system, antivirus and other software timely. The college website is maintained regularly.

**3. Electrical Equipments Repairs & Maintenance Expenses**-Regular routine maintenance and servicing is done by laboratory assistants and laboratory attendants and services of external agencies are also hired for major and critical troubleshooting. Fire safety equipment is installed in college. Provision of safe drinking water is also made for RO-water-facilities are provided.

**4. Library Utilization** The library provides open access for all users. Library makes available different newspapers in Marathi and English. The librarian shoulders various responsibilities like purchase of reference books and some other important books, journals & periodicals, annual budget etc. Monthly cleaning of books & racks is done to preserve them. The record of issuing and receiving is manually recorded. The library uses Soul.3.0 software for automation of the library.

**5. Sports Utilization and Maintenance** The sports department operates as specified in the course curriculum with a desired area. In order to ensure smooth functioning of the sport facilities, following procedure is followed: A large play-ground which are well maintained and used optimally. Classrooms

Hall is utilized for playing indoor games such as chess and carom etc. and outdoor games such as Kabaddi, volleyball and cricket etc. Students and faculty members must carry their ID card to utilize the facilities of the sports with proper log book entry, as applicable.

**6. Maintenance and Utilization of Classrooms** The College has 17 Classrooms with ICT and seminar halls which are utilized for teaching and other academic purposes. Duty of cleaning the classroom is assigned to class IV staff. Electric boards and fans are maintained by the electricians on the campus. Departmental activities such as guest lectures and student seminars are conducted in the Seminar Hall and the classrooms.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 36.08

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
537	368	112	140	101

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 18.49

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
161	131	94	95	100

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 1.09

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
2	5	3	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 30.08

**5.2.2.1 Number of outgoing student progression to higher education during last five years**

Response: 77

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

Response: 10

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	00	00	00	00

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 1

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

The Board of Students Development (BSD) is formed in our college as per the guidelines given by the Savitribai Phule Pune University (SPPU). It looks after the protection of rights and supervises the activities conducted for the development of the students. As per the provision of section 40(2) (b) of Maharashtra Universities Act 1994 and the guidelines given by SPPU, the college elects the University Representative (UR) from the Class Representatives (CR) every academic year. Board of Students Development (BSD) promotes, co-ordinates and conducts different activities for better social and corporate life of the students. It also tries to nurture student's overall personality development focusing on their mental, physical and cultural growth. Various activities are conducted which helps them to become ideal citizens and prepares them to compete with the globalized world. Every year the students association is formed at college level representing the students for the conduction of departmental forum events.

**Following Prominent activities assigned by SPPU are implemented in the college under The Board of Students' Development(BSD)**

- Anti-ragging Cell
- Students Council.
- Personality Development
- Youth Festival Programme
- Avishkar Competition
- Special Guidance
- Karmaveer Bhaurao Patil - "Earn and Learn Scheme"
- Disaster Management Programme
- Women Safety and Awareness programme
- E-Governance Activity

### **About Students Council**

As specified in Maharashtra Universities Act 1994 and SPPU, the Student Council is formed which consist of the following members.

1. Principal as Chairman
2. One lecturer, nominated by the Principal
3. National Service Scheme Program Officer
4. Merit holder and regular student of each class is nominated by the Principal.
5. Director of Sports and Physical Education.
6. One student from each of the following activities, who has shown outstanding performance and who is nominated by the Principal in (1) Sports (2) National Service Scheme (3) Cultural Activities. All the above student representatives vote for the General Secretary (GS) and Cultural Secretary (CS) of the college.

The council works as a mediator between the students and the college higher authorities. The student representation in various academic and administrative bodies has contributes to the construction of policies and regulations for the betterment of the students. This council also helps in making the students aware of government and institutional scholarship schemes, various social and welfare schemes and also creates interest regarding cultural and sports activities.

It also resolves personal conflicts and addresses their grievances. It helps them in showcasing their talent on public platform. The student council members help in organizing programs to create awareness about the harmful effects of ragging.

The student council takes active participation during Cultural Programs, NSS Camp and Sports activities. Every year in an Annual Function the student council members are awarded with certificates and trophies. On an annual day college honors the students for their good performance in curricular and extracurricular activities. The awards such as "Best Outgoing Student of the Year".

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 1.2

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	1	1	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

A founder can carry an institution only so far, and then others have to step in, even the alumni. That's how an institution becomes one. Vishwalata Arts, Commerce and Science college Bhatgaon welcomes you all to join our great community which encourages to impart, share and collaborate our collective experience among ourselves, the society and the alumni. Alumni are a part of the processes of continuity & change, and tradition & modernity. They are valuable models of our college.

The past students of the college are successful in various fields like teaching, government services, business, professions like Chemist, HR department, Accountant, Govt.Job , Onsite Executive, University Database, Banking Database and Server maintenance, software development, IT, etc. The college has encouraged meritorious past students to work as staff members in the college. Alumni of Vishwalata senior

college has always been a source of support and inspiration for the students and the staff of this college. With a long list of alumni even entrepreneurship, who have become an alumni of this college have made the institution proud for years.

The alumni always come back to the institution to contribute in various ways. They often guide the current students and share their experiences in the academics (by orienting and teaching them or donating their books and other materials), cultural and sports events (by training them for their performances), or even employment (by training them for their recruitment in corporate world or making them aware about the career options in their own field). The College has un-registered alumni association under the trust.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Shri Sairaj Shikshan Pratishthan Vishwalata Art's Commerce and Science College, Bhatgaon, Yeola is governed by College Development Committee (CDC). It is the apex body of the college that plans policies and executes developmental activities of the college by setting values and participative decision-making process, which is important not only to achieve the vision and mission of the college but also in building the organizational traditions.

The CDC, The Principal, IQAC, and the faculty play a vital role in the designing and implementation of its quality policies in teaching, learning, research and extension activities. The formal and informal arrangements in the institution to coordinate the academic and administrative planning and implementation reflect the college efforts in achieving its vision. The involvement of the leadership is clear in ensuring the policy statements and action plans for the fulfilment of the stated mission.

##### The vision and mission of the institution:

##### Vision:

"Lack of education lead to lack of wisdom, / Which leads to lack of morals, / Which leads to lack of progress, / Which leads to lack of money, / Which leads to the oppression of the lower classes, / See what state of the society one lack of education can cause!"- Mahatma Jyotirao Phule.

The great educanist led the path and the institute is following it by providing conducive academic atmosphere to students. The institute tries to improve overall academic performance of students, to inculcate discipline as a value among students. Also to develop employable skills among students

##### Mission:

To impart Quality education to the students coming from rural parts and to conduct different curricular & Co-curricular activities to enhance the academic as well as extension activities.

Vision and mission of the institute are well in tune with the objectives of higher education. It reflected through the following programmes and activities:

1. Unity and discipline are inculcated through NSS and sports activities. Besides this special winter camp, blood donation camp, tree plantation, AIDS awareness rally etc. are organized.
2. A special course in Environmental Awareness is prescribed for second year UG students by S. P. Pune University, Pune.
3. Various scholarships are availed for the students. This scholarship is mainly provided by the parent institution i.e. Shri Sairaj Shikshan Pratishthan , Savitribai Phule Pune Univesity Pune and the State Government.

4. Lectures and various welfare activities are organized for girl students under Student Development Scheme.
5. Student's health check-up in campus under sports department.
6. Career development of student through competitive examination guidance and soft-skills development programme.
7. Well functioning placement cell.
8. Functioning Earn and Learn Scheme to enable the students to take the education through self-help.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

- Shri Sairaj Shikshan Pratishthan Vishwalata Art's Commerce and Science College Bhatgaon, Yeola encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles.
- The apex decision making body at the college level is the College Development Committee (CDC). The CDC has representatives from the parent institute Shri Sairaj Shikhan Pratishthan, teaching staff, administrative staff and the students.
- For the participative decentralization and governance, the Principal has appointed the Head of the departments and provided administrative as well as academic autonomy and mobility for the effective governance.
- Before the commencement of each academic year various college committees are formed by IQAC under the guidance of the Principal.
- Important committees comprise of teachers, and many committees include non-teaching staff and students as well.
- IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year.
- Every committee has the freedom to prepare their plan and decide implementation strategies.
- The college committees are responsible for admission, time table, examination, purchases, welfare of students, organization of extension activities and prepare the working strategy for the effective functioning of the college.
- The committee meetings are held as and when required for the implementation and organization of certain activities.
- A report of activities is prepared by each committee at the end of every academic year.

- **CDC Composition**

The following are the members of the committee –

Sr. No	Name	Designation
1	Shri. V. N. Bhandare	Chairman
2	Shri P.V. Bhandare	Member
3	Shri. Balasaheb Kote Patil	Member
4	Shri. Bhavsar K.M.	Member
5	Mrs. Renuka P. Bhandare	Member
6	Prof. Avankar R.E.	Member
7	Prof. Dhole S.B.	Member
8	Prof. Baviskar R.R.	Member
9	Mrs. A.R. Bhalerao	Member
10	Prin. Bhagure D.H.	Chairman

The CDC is an apex body of the college. College is governed by CDC. The CDC makes a plan and implements it. The CDC also provides the facilities to all and looks after the monitory process of the college. CDC plays an important role at the college level. College arranges CDC meetings regularly and takes a review of college, administration and academic advancements.

Teaching and non-teaching representatives are the part of CDC. The CDC members share their thoughts and discuss the issues related to the faculty and support staff. The CDC immediately takes action on the issues need to get resolved as per priority.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The extensive goals of Perspective Plan 2015–2020 are associated with Shri Sairaj Pratishthan Vishwalata Art's Commerce & Science College Bhatgaon which is committed to providing quality higher education and skill-oriented human resources and the plan is accordingly focused on these core themes. The perspective plan envisions the augmentation of infrastructure corresponding with the anticipated increases in student intake and courses. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development of the college.

#### Specific objectives and goals of Perspective Plan 2015-20:

- 1) To introduce a new undergraduate and postgraduate degree programs

- 2) To increase student intake capacity for existing courses and improve student enrolment.
- 3) To introduce COCs, Short Term, Value Added, and Skill-Based Courses at college level.
- 4) Improvement of infrastructure facilities like construction of more classrooms and laboratories, instrumentation facility and hostel facility on the campus.
- 5) To establish the well-structured feedback system.
- 6) Strengthening of Placement cell, arranging the placement drives and improvement of placement services.
- 7) To apply for BCUD QIP grants and DBT schemes for financial support.
- 8) To take initiative for the development of an eco-friendly campus
- 9) To establish functional MoUs, and Linkages with different industries, institutes for student training on-the-job training, field trips, placements etc.
- 10) To conduct extension activities with the help of a local community and other stakeholders through NSS.
- 11) To increase the participation of students in research through field projects.
- 12) To augment students support facilities.

#### **Digitization in Academic and Administration Activities-**

**Admission:** College runs software Related UG&PG courses and BCA, BCS M.Sc. (CS) those institutes always rise to develop in those software which are required for Academic and Administration activity. Student studied which courses actively participates for the Development of software under the guidance of Computer Department faculty members.

The Computer department has developed software module with the help of final year students which is use for developing data base of admitted student and generating reports of the admitted student .the software is in use by the office in academic year 2019 currently development next module of the software which will generate Roll calls and Identity cards data is under progress by the final year students.

**Fee Records:** The College Management System develops all maintains all types' fee record and generates fee receipts of all the students.

**Maintenance of Accounts:** The College uses Tally ERP 9 software for the maintenance of account records.

**Examination:** Till 2018 in academic year 2018-19 First year examinations conducted by College and Microsoft Excel was used for generation of admit cards, mark sheets and result analysis. Since academic year 2019-20 CBCS Pattern was introduced and hence all examination data is developed and provided by SPPU Pune.

**Biometric Attendance:** Working hours of staff is monitored through the biometric attendance system.

**SMS API System:** Vishwaavtar

**YouTube Channel Name :** vishwalatamedia

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

The college is permanently affiliated to Savitribai Phule Pune University Pune and is governed by Shri Sairaj Shikshan Pratishthan. The college is having three-tier systems for its governance. At Sanstha level college is governed by the Chairman, and the Secretary. At the college level the Principal is the apex of the internal administration and is assisted by the Vice-principals, HODs, staff, and IQAC. The apex body of the college is 'College Development Committee'(CDC).

#### Administrative Setup:

- The administrative setup consists of the Principal followed by the Vice-principals, HODs, Head clerk, Junior Clerks, and Assistants.
- The organization of departments includes Head of Departments, Assistant Professors, and Lectures.
- The formal organizational structure of the library staff includes the Librarian, and Library Assistant.

#### Service Rules:

For the service conditions and rules, the college follows the rules and regulation laid down by Savitribai Phule Pune University Pune, UGC New Delhi and Government of Maharashtra.

#### Procedures for Recruitment:

In the college the recruitment is carried out in One way's:

Permanent Post Non-Grant:- These posts are recruited by Publishing Advertisement in news papers and applications are invited from Eligible Candidates. Selection is done by the Selection Committee appointed by the SPPU Pune.

Temporary Posts (Non-Grant): These posts are recruited by the Sanstha Management according to the norms of the University and UGC.

#### **Procedures for Promotion:**

The promotion is allotted according to Savitribai Phule Pune University Pune, UGC, New Delhi and Government of Maharashtra.

#### **Grievance Redressal Mechanism:**

The college has a Vishakha and Women Grievance Committee, Anti-ragging Committee, and Internal Disciplinary Committee for timely redressal of faculty grievances. Also there is a grievances Committee constituted by SPPU Pune for faculty grievances.

#### **Mechanisms for grievance redressal:**

**a) Faculty direct access to authorities** – Faculty can directly approach the Principal, the Vice- principal, and Head of the Departments to put up their grievances.

**b) Suggestion Box** – The faculty members teaching and Non-teaching staff can put their complaints in written form in the suggestion boxes kept at different locations on the campus. The boxes are opened periodically and the authorities take cognizance of the grievances and suggest appropriate measures.

**c) University Grievances** - The grievances of faculty can directly be reported to University grievance cell and appropriate measures are taken care of.

**d) Open Discussion with employees** - Primarily the Principal, the Vice-principal and the resolve the grievances of employees through open discussions and interactions.

**e) College Committees:** Different committees play an important role in the execution of responsibilities and activities on the campus. It is through the committees, the college seeks decentralization of power structure.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### **6.2.3 Implementation of e-governance in areas of operation**

#### **1. Administration**

#### **2. Finance and Accounts**

#### **3. Student Admission and Support**

#### **4. Examination**

**Response:** C. 2 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Shri Sairaj Shikshan Pratishthan trusts the contribution of the employee towards the overall development and progress of the college. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency.

The following welfare schemes are available in the college for teaching and non-teaching staff:

- 1) **Duty Leave:** For Participation in Seminars, Conferences, and Workshops
- 2) **Medical Leave**
- 3) **Maternity Leave**
- 4) **Medical Reimbursement**
- 5) **Residential Quarters:** The College provides residential quarters for the teaching and the nonteaching staff on the campus.
- 6) **Appreciation of staff** - Distinct achievement of staff is appreciated in the form of felicitation in the annual general meeting of the college.
- 7) **Interest-free advance to staff:** Financial support in case of need in the form of festival advance is given to the staff.
- 8) **Incentives/Felicitation of Staff**
- 9) **The Best Teacher Award**

**Welfare Scheme and Number of Beneficiaries;**

Sr. No.	Name of the Scheme	No. of Beneficiary
---------	--------------------	--------------------



		2015-16	2016-17	2017-18	2018-19	2019-20 20
1	Duty Leave	109	288	213	312.5	398.5
2	Medical Leave	00	00	00	27.5	00
3	Maternity Leave	00	00	00	00	02
4	Salary advance facility	03	00	02	02	03
5	Medical Reimbursement	00	00	00	00	01
6	Residential quarters for teaching and non-teaching staff	01	01	01	04	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 5.96

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	01	01	01	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.4

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years



2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

#### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

Response: 0

##### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

#### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

##### Performance Appraisal System for teaching-staff:

The college follows the guidelines of UGC regulation, 2018. These Regulations are called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018. The faculty performance is assessed by the Head of departments and the Principal based on Students Feedback, Results and self appraisal reports and necessary action is taken for the improvement.

**The teacher performance appraisal forms consist of:**

**Category I:** Teaching, Learning, and Evaluation Related Activities

**Category II:** Professional Development, Co-curricular and Extension activities

**Category III:** Research and Academic Contributions.

**Evaluation by students:** The College collects structural feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

**Performance Appraisal System for non-teaching staff:**

**Confidential reports** – The overall performance of the non-teaching staff within the campus is evaluated by the Office Superintendent, Heads of the concerned departments, and the confidential report is submitted to the Principal for the final evaluation.

**Other informal means** - Students suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues and the aspect of transfer of the non-teaching staff from one department to another.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution conducts internal and external financial audits regularly****Response:**

The college conducts internal and external financial audits regularly. The college has a Two-tier financial audit system.

- 1) **Internal Audit-** It is conducted during the year by the audit department of the parent institution,
- 2) **External Audit-** In the second stage, the audit is carried out by M/S.Suresh K. Mehata C.A., Pune.

**Dates of Audit conducted by the college during the last five years;**

Year	Internal Audit	External Audit
2015-16	26/05/2016	Nil
2016-17	14/08/2017	Nil

2017-18	11/06/2018	Nil
2018-19	20/05/2019	Nil
2019-20	18/06/2020	Nil

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The college is permanently affiliated to Savitribai Phule Pune University Pune and following the rules and regulations laid down by the Govt. of Maharashtra. The college receives the funds from BCUD, and other funding agencies for academic and infrastructural development. Apart from this, the college mobilizes funds through, individuals, self-financed courses and from other sources.

**The financial sources of the college are:**

- Grants received from Savitribai Phule Pune University Pune under the Quality Improvement Programmes (QIP) for carrying out various academic programmes- like seminars, conferences,

workshops, expert lecture series, educational equipment, sports equipment, and constructions. Grants received for the purpose building girls common room and printing machine.

- Matching Grants are received from Savitribai Phule Pune University Pune Board of Student Development for implementing the Earn & Learn Scheme and N.S.S. for regular activity and special camp activity.
- Examination grant is received from the Parent University i.e. Savitribai Phule Pune University Pune.
- EBC and BC scholarship grants are received from Government of Maharashtra.
- Admission, tuition and other fees are collected by the college from students, hostel fee received from girls hostels and other money such as Bank Interest, Fines, Breakages, Common dues, a fee charged for issue of certificates and practical notebook.

#### **N.S.S. financial Sources**

Year	2019-20	2018-19	2017-18	2016-17	2015-16
INR in Lakhs	0.25250	0.25250	0.25250	0.25250	0.25250

#### **Board of Student Development - Financial Sources**

Year	2019-20	2018-19	2017-18	2016-17	2015-16
INR in Lakhs	0.59684	0.72010	0.48575	0.31672	0.24618

#### **Scholarship financial Sources**

Year	2019-20	2018-19	2017-18	2016-17	2015-16
INR in Lakhs	75.47895	60.51609	54.29213	39.06773	33.90910

#### **Exam financial Sources**

Year	2019-20	2018-19	2017-18	2016-17	2015-16
INR in Lakhs	2.88754	4.01624	3.88761	2.5233	2.14107

#### **Optimum utilization of financial resources:**

#### **Following system is adopted by the college for the optimal utilization of resources;**

- The College invites requirements from all departments and accordingly prepares the budgetary plan.
- Purchase Committee works on the details of the budgetary plan.
- Purchase and Financial Norms Committee sanctions the budget by considering financial resources and needs of the departments and presents it to the Principal and Local Management Committee/CDC.
- LMC/CDC and Higher education committee of parent institution approves it.
- The utilization of the sanctioned budget is monitored by LMC/CDC and parent institution.

- Audit department of the parent institution monitors entire business of financial permissions and its appropriate utilization.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The pursuance for quality assurance, quality up-gradation, assessment and accreditation and institutionalization the college has established the Internal Quality Assurance Cell on 19 Aug. 2019. Since then IQAC has become instrumental in suggesting a number of quality improvement measures in the college.

IQAC in the college is constituted at two levels:

- At the College level
- Departmental level (TD-IQAC)

The two examples of practices institutionalized as a result of IQAC initiatives are given as under -

#### 1) Augmentation of teaching-learning facilities.

To cope up with the changing world scenario IQAC has tried to keep pace with the ICT enabled teaching learning process as a result of this over the years IQAC set up 17 classrooms, 54 computers, and 4 printers and 1 Movable Projector to facilitate the teaching-learning process. 15 Mbps internet connection with campus Wi-Fi facility are available for the students and staff.

#### 2) Strengthen Research Culture in the College:

- IQAC plays an important role in inculcating research culture among faculty and students in the college. Due to the efforts taken by the IQAC, the faculty members have published 01 research papers in the last five years.
- Students actively participate in the Avishkar Research Competition.
- Organization and Participation of students in the Inspire Yeola Talent Camps.
- Financial support is provided to the faculty for presenting their in Seminars / Conferences/ Workshops etc.

**Besides this IQAC has taken following initiatives for the institutionalization of the quality culture in**

**the college;**

- Preparation of Perspective Plan, Preparation of Academic Calendar and Formation of college committees.
- College has applied for to start 2 new programme B.Sc. Wine Technology M.Sc.(Chemistry) and also new courses in M.Com.
- IQAC conducts periodically meetings.
- IQAC conducts Academic and Administrative Audit, ISO, Gender Audit, Fire Audit, Green Audit Collection and analysis of feedback from all the stakeholders.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.

Following are two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC-

**1) Structured feedback and Review of learning outcomes:**

Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. It helps the mentor to recognize that how the students know his or her subject being taught. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholders foresee from the college.

Keeping this view in the centre, IQAC has developed well-structured feedback systems. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyses the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC.

Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, open book tests, internal assessment tests, and university examinations. University result analysis is made

for each semester at the department level and is discussed in IQAC/CDC, TD-IQAC meetings for further improvement and implementation. This helps in identifying the slow and advance learners.

## 2) Teacher's Diary:

Effective teaching achieves its success only if it is well planned. And, hence for the proper planning of teaching each teacher is provided with an academic diary containing timetable, annual/semester wise teaching planning, workload, actual teaching units, syllabus completing summary, daily teaching plan and academic and administrative committee responsibilities. Every teacher has to maintain an individual Teacher Diary to record the day to day teaching-learning activities regularly.

The teaching Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The Individual Teacher Diary verified and signed by HOD of the concerned departments and is then submitted to the Principal for final approval. The Principal monitors the overall teaching performance of the teachers through the verification of the Diary.

**Besides this IQAC has reviewed and implemented its teaching-learning process through the following ways:**

- Choice Based Credit System (CBCS) for all UG and PG programmes.
- 15 Mbps internet connection and campus Wi-Fi facility.
- The college employed various student-centric learning methods such as class seminar, field visit, on the-job-training etc.
- Collection of Self Appraisal Form (API) from faculty

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The institution has produced around 30% employment to woman. This is one way empowering woman. The Institution has introduced Gender Sensitization course for all branches under guidance of Savitribai Phule Pune University.

**1) Safety and Security:** Women Empowerment Cell (WEC) has been constituted to empower and safe guard the rights of female members; faculty staff and students of the Institution. The WEC works to promote gender sensitivity in the Institution and produce harmonious atmosphere on the campus. It organizes workshops and sensitization programmes both for staff and students by eminent Psychologists and social workers. The committee also addresses similar kind of issues on various occasions like Women's day, Mother's day, Father's day, Basic Functions of Cell: Works to promote gender sensitivity in the Institution and conduct diverse programmes to educate, sensitize both male and female members The cell notifies its presence through posters, notices and interactive sessions and also creates awareness among the students and faculty on the repercussions they face, if they resort to harassment of any kind. It organizes workshops and sensitization programmes both for staff and students by eminent Psychologists and social workers. To look into the issues of women empowerment & protection and women safety and equitability of gender. Try to strive for women empowerment and creation of gender equitable Vishwalata College Campus.

**2) Grievance Redressal Committee (GRC) :** The Statutory Committee Grievance Redressal Committee (GRC) is formed The Committee has been formed in order to ensure transparency by technical institutions imparting technical education in admissions, preventing unfair practices, complaints of alleged discrimination by students of Scheduled Caste, Scheduled Tribe, OBC, Women, Minority or Disabled Categories, scholarship issues and sexual harassment and to provide a mechanism to innocent students and stakeholders for redressal of their grievances. Basic Functions of Cell Any grievance reported is scrutinized and necessary actions are always taken by the Cell. In case of emergency, the principal conducts meetings and addresses the problems immediately.

**3) Counseling:** The WEC also attend to the Grievances of the aggrieved students and attend their problems. It also provides platform for social interactions and compatibility among the students. All proceedings of the counseling shall be recorded and signatures of participants shall be taken. The Cell will provide assistance to the Faculty/Colleges/Institute for taking preventive steps in the matter of gender discrimination and sexual harassment.

**4) Common Room :** The Institution has established a separate room (exclusively) to take rest, if required and it is produced with other facilities required for women. For any medical assistance the doctors from Chandalia Hospital and Dr.Payal Chandalia are timely available.

File Description	Document
Link for annual gender sensitization action plan	<a href="#">View Document</a>
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

#### 1. Solid Waste Management:

A. The Green-colored dustbins are meant for wet and biodegradable wastes

B. Pink dustbins are meant for disposal of plastic wrappers and non- biodegradable wastes.

C .Also meant for papers and glass bottles.

D. Cleaning or emptying of the dustbins is being done on a regular basis at 9:00 to 10:00 am and 4:00 to 5:00 pm every day.

E. All the biodegradable solid wastes from the College campus is collected regularly and utilized for composting plant. After processing it is used as manure.

## 2. Liquid Waste Management:

Liquid waste management: Liquid waste from the points of generation like the canteen and toilet is segregated and disinfected and let out as effluent into a common drainage facility. This liquid waste effluent could trigger various infections and can cause disease outbreaks. Among the people, if they end up in the some local water bodies like lakes, rivers etc., so sensing this danger, we the waste water is then transported to collection plant in nearby area. The water is then used for irrigation to plants in the campus. The liquid wastes from different laboratories are disposed under proper procedure in specified areas far away from the building and sport field in the campus.

## 3. E-Waste Management:

There is a simple process of e-waste management .At the end-of computers useful life, they are collected from different locations of the campus by designated technicians and sent to Jbrec computer center. At the center, the computers are sometimes repaired and some are likely not repaired due to the level of damage. The un-repaired are inspected by the authorities and it's open for disposal through contractors or vendors, who pay certain amount of money. The campus has centralized facility to collect e-waste from institutes. E-wastes such as computers, laptops, scanner, printers, CDs, DVDs, televisions, etc. are collected centrally and their disposal is taken care of by system department. gives old workable electronic equipment to other organizations. Reuse of the see equipment's after slight modifications to the original functioning equipment's are also done whenever possible. Empty toners, cartridges, out dated computers and electronic items are sold as scrap to ensure their safe recycling. These Scrap material given to Wajir Yuva Foundation Mirgaon, Tal –Sinner, Dist – Nashik.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### **7.1.5 Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### **7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

**Response:** D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** E. None of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Details of the Software procured for providing the assistance	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

Each year, on 1 December, the world commemorates world AIDS Day. People around the world unite to show support for people living with HIV and to remember those who have died from AIDS related illness it is found in 1988. World AIDS Day was the first ever international day for global health. The red ribbon is the universal symbol of awareness and support for people living with HIV. Wearing a ribbon is a great way to awareness on and during the run up to world AIDS Day.

World Blood Donor Day, an initiative by the world Health Organization, is observed every year on June

14. This day celebrated every year to spread awareness about the blood donation and to recognize the contribution of voluntary unpaid blood donors in saving lives.

Swine flu is seen in 1930s, when related influenza viruses (now known as H1N1 viruses) were isolated from pigs and then humans. In Human the severity of swine influenza very from mild to severe.

National Service Scheme day celebrate the September 24 across the nation. It is beneficial to both student as well as the society in various different means. NSS helps the student to grow individually and also as a group.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

##### **Constitution Day Date-26/11/2019**

Constitution Day was Celebrated on Date-26/11/2019 in **Vishwalata Art's Commerce & Science College, Bhatgaon**. Yeola, Dist. Nashik with the Co-ordination of NSS and Department of with the Circular received from Savitribai Phule Pune University & Maharashtra State Government. As part of the constitution day banner was made and presented college campus and preamble was read by the group of students and NSS Volunteers. On the occasion principal Prof. Kadam D.K. was the present and Prof. Khairnar Ajit Head Of the management Department given guidance on "Importance of the Indian Constitutional Day in the world." Prof: Akshay Bale, prof: Dhole S.B. , Principal Kadam D.K. Prof. B. Sonawane M.S. Prof. Shinde S.B., Prof. Ghoderao P.J. Prof. Mahale R.G. and other staff was present with student, Prof. Nimbolkar V.R. compressed vote of thanks.

##### **National Unity Day - Date-31/10/2019**

As part of the National Unity Day the group of students and NSS Volunteers. On the occasion principal Prof.Kadam D.K. was the present and Prof. Khairnar Ajit Head Of the management Department given guidance on "Importance of the Indian Unity in the world." Prof Somase U.V. Prof Gaikwad B.A. Prof.Vairal D.B. Prof: Thorat V.P. and other staff was present with student. Prof: Akshay Bale compressed vote of thanks.

##### **Voter Registration Program - Date-6/10/2018**

Voter Registration Program Report Date-6/10/2018 Years Youngster should name to enroll their names in



the voting list and perform their duty. Vishwalata Arts Commerce & Science College Bhatgaon , Tal-yeola, Dist-Nashik. A Voter Registration Program was held in our College Principal Kadam D.K.also said India is the democratic country but unawareness of voting is the reason for less than 100 % voting is India so everyone should enroll their names and perform their voting duty as a responsible citizen of India.On this occasion 150 forms were filled and to were distributed by students.

**‘Swachhata Hich Seva : Cleanness Campaign : Pledge Activity - Date - 26/9/2017**

Cleanness Campaign named -‘Swachhata Hich Seva’ at the college , under the guidance of NSS Department of S.P. Pune University , Pune. On this occasion, NSS unit organize a Pledge activity on Date-26/9//2017 at the college.Principal, D.K.Kadam Was present Vishwalata College The programme began with introductory speech by NSS PO Prof.Akshay Bale.Our NSS Volunteer Ughade Shital was Read the pledge and all NSS Volunteers were take the pledge about ‘Swachhata Hich Seva’- Cleanness Campaign 80 Student are present there.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1.The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
- 3.Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The College celebrates with great fervor the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Pandit Jawahar Lal Nehru, Dr. Bhimrao Ambedkar, Lal Bahadur Shastri.

Various national festivals like Independence Day, Republic Day and Gandhi Jayanti are also celebrated with great enthusiasm. Focusing on the unified diversity of the nation, the government had announced the birth anniversary of Sardar Vallabhbhai Patel on October 31 to be celebrated as Rashtriya Ekta Diwas (National Integration Day) every year. On this occasion, Vishwalata College also celebrates Ekta Diwas in the college. The day starts with the “Walk for Unity”, event by the NSS volunteers, followed by the college students to pay tribute to the efforts made by Sardar Patel to unite India. The event also witnesses street play performance by NSS society.

Cleanliness drive or Swachhta Abhiyan has been organized by Vishwalata College on 2nd October (Birth of Mahatma Gandhi), where all the members of the society along with college staff members march in the entire campus, cleaning the roads of the campus.

The College organizes a number of activities throughout the year that promote human values and professional ethics among the staff and students and the society. These include celebration of National Days. Awareness campaigns through competitions, exhibitions, lectures, street plays, and events like blood donation and social work. Academic activities also focus on inculcating ethics, skills, values and integrity among the students.

**The following National days are celebrated with zeal and enthusiasm.**

National Festival:

1. Independence Day 15th August,
2. Constitution Day 26th November
3. Republic Day 26th January
4. Maharashtra Day 01st May

**Mahatma Gandhi Birth Anniversary**

Mahatma Gandhi is referred to as National Father who devoted his whole life preaching Truth and following Ahimsa. The NSS volunteers organizes the mass pledge in Vishwalata Arts commerce and Science college in accordance with the Prime Ministers’ urge for ‘Swaachh Bharat Abhiyaan.

**Chatrapati Shivaji Maharaj Punyatithi**– College celebrates Shivaji Maharaj punyatithi .Speech and easy competition organized by cultural committee

**Savitribai Phule Birth Anniversary**- Every year our college celebrate the Birth Anniversary of first lady teacher of India Savitribai Phule on 3 January.



**Sardar Vallabh Bhai Patel Birth Anniversary** Run for Unity 31 October in Vishwalata Arts commerce and Science college in Student present poster on different things those shows national unity.

### Republic Day, Independence Day

Staff and students from all educational units in the campus and the members of the Management witness the Republic Day and the Independence Day celebrations. A cultural programme is conducted and the best performers are given cash or certificate prizes.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

### Best Practice 1

**1. Title of the Practice:** Swacchata Abhiyan

**2. Objectives of the Practice:**

To Clean Village & Spreading Awareness of Hygienic Atmosphere in residential area Making a good habit towards common people

**3. The Context:**

Indian democracy have given some rights & duties According to that while implementing our rights it is also compulsory to do our duties in proper manner personal hygiene is important as well as to keep our area clean & neat in response to do social activity regarding public health issues.

**4. The Practice:** College have adopted a famous ritual place Kotamgaon deviche, in every year in days of navratri approximately 50,000 to 1 lac peoples visit the famous devi temple & religious fair is also organized by the trustee many stalls & shops are there they put their wastage at fair place .after navratri days it is the responsibility of trust & grampanchayat to clean the whole area but college took an initiatives to clean the temple area & spreading awareness among the people of village & also making the student to think on work culture cleanliness is aa important & compulsory habit to mention the good hygiene around us

**5. Evidence of Success**

Years	2019-20	2018-19	2017-18	2016-17	2015-16
<b>No. of Students Participant</b>	Nil	213	150	Nil	Nil

**6. Problems Encountered and Resources Required:** While taking a good cause initiatives there are differences between trust & grampanchayat. The dustbins & brooms are made available by college authorities grampanchayat have provided tractors & some Workers to cooperate college students.

**7. Notes (optional):** after navratri days it is the responsibility of trust & grampanchayat to clean the whole area but college took an initiatives to clean the temple area & spreading awareness among the people of village & also making the student to think on work culture cleanliness is an important & compulsory habit to mention the good hygiene around us.

**Best Practice 2**

**1. Title of the Practice:** Ganesh Festival Celebration

**2. Objectives of the Practice:**

To inculcate the core values and moral ethics through celebrating ganesh festival

To inculcate team building and leadership skill

**3. The Context:**

Shri Sairaj Shikshan Pratishthan Vishwalata Arts, Commerce and Science college celebrate Ganesh Festival every year with new theme and creativity

**4. The Practice:** From establishment of Vishwalata Arts, Commerce and Science College celebrate ganesh festival with enthusiasm and with new social message it is important to work for community ganesh festival gives impel opportunities to students as well as staff it is included as a best practice because of every year collage take new theme/topic to relate with current situation or on going scenario

**5. Evidence of Success**

Years	2019-20	2018-19	2017-18	2016-17	2015-16
<b>No. of Students Participant</b>	270	305	350	268	300

**6. Problems Encountered and Resources Required:** while celebrating Ganesh Festival some permission

are required about how to celebrate? The festival and also inclusion of village people as well as college student because some people are come from different religious and they do not Want to follow Hindu religious

#### 7) Notes (optional):

- 1) Ecofriendly Ganeshostav
- 2) Sound and Water Pollution Free Ganeshostav
- 3) Rationalisation Free Ganeshostav
- 4) Water Conservation Ganeshostav
- 5) Nirbhay Ganeshostav ( Tarunichya Surkshitatecha Janjagar)
- 6) Financial Literacy Ganeshostav
- 7) Resistance to Global Warming Ganeshostav
- 8) Health Conscious Ganeshostav

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

Vishwalata Arts, Commerce & Science College, Bhatgaon College have its vision to create academic excellence through value based and skill oriented education for socioeconomic uplifts of rural India. In keeping with these mottoes the mission of the College in the past and in the present is to help students grow into persons with the ability effect transformation within and without. The College's admission policy too is reflective of this broad vision. The students attribute achieved also reflect the primary focus of the College as producing corporate citizen. This is achieved through quality education. The teaching-learning process in the College is very strong with digital enabled. The College has been offering in the past four years 1 Under Graduate and 2 Post Graduate courses namely Commerce & Science. These programs are taught by experienced and expert teachers. The overall development of students is achieved by facilitating their participation in various activities.

**1) Vishwalata College Organize Water Analysis Programe At Village**

Water quality testing is important because it identifies contaminants and prevents water-borne diseases. Essentially, water quality testing makes sure that water is safe and meets local and international water standards. This type of testing can be completed using water sampling techniques and using technology to estimate the amount and level of chemicals. Like PH of water Hardness of water, TDS of water % of chlorine in water. All water for human and animal use should be tested for safety. In addition to household water, recreational and agricultural water should also be tested.

**2) Vishwalata college organized Online Transaction Awareness programme in the village.** Background: The department of Computer Science and Application start based social activity. In this activity there are 30 students are participated. The student of F.Y.B.B.A.(C.A.) are participated in the programme. In this programme is implemented on 30 March 2019. This programme study all basic of online transation. This programme is conduct in Dhulgaon Village. The student go to all mall and give awareness of online transaction live demo on students mobile and properitors mobile. This programme is useful for student, business men and people. All people are satisfied.

**3) Vishwalata college organize blood donation camp:**

Blood donation is important because maintaining an adequate blood supply in our community secures. Blood transfusion for patients it gives donates a medical at no cost. It reduce the stress it maintained the physical fitness .blood donation is safe for healthy adults. Purpose for maintained the student health college organized blood donation camp by NSS programme

**4) Kai. Sonabai Narayanrao Bhandare Scholarship for Open Category Girl Students Scheme :**

Many students seeking admissions come from the rural/tribal areas with low economic back ground. So financial assistance is extended to these deserving students. The noble objectives of the practice are to extend financial aid to the poor students, especially from the rural, to enable them to get admissions. To support financially to all the deserving poor students without any discrimination of caste or creed. To inculcate the values of 'generosity' and a 'sense of social responsibility' among the students. **Near about 44 students get benefited this scheme.**

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

1. The college established on 24th Sept. 2009 as a branch of Shri Sairaj Shikshan Pratisthan's.
2. The college is affiliated to Savitribai Phule Pune University, Pune. ID.No. PU/NS/CS/139/2009.
3. Catering 15 UG and 02 PG programmes.
4. 3209 Students are enrolled during last five year.
5. Choice Based Credit System is implemented for UG and PG programmes.
6. ISO 9001:2015 Certification.
7. The college has conducted the following audits:
  - a. Academic and Administrative Audit
  - b. Green Audit
  - c. Gender Audit
  - d. Fire Audit
8. ICT enabled Classrooms for teaching-learning.
9. 15 Mbps internet connection and campus Wi-Fi facility.
10. The college has 02 functional MoUs.
11. The college has installed Rain Water Harvesting Project for an eco-friendly campus.
12. College offered Kai. Sonyabai Narayan Bhandare Scholarship for economically backward open category students and 44 Students benefited during last five years.

### Concluding Remarks :

- 1) We feel privileged to submit this SSR prepared with extreme care and strong inspection.
- 2) The college is situated in the rural background still we are providing quality and advanced education to rural masses through ICT enabled teaching-learning methods and hence it shows our strength in the quest for excellence.
- 3) The college is striving hard to provide quality education to the deprived masses and needy/economically

weaker sections of the society.

- 4) The college stands on the high pedestal in its quality and quantity parameters.
- 5) The college has tried its best to lay emphasis on the education for the downtrodden, the poor and the ignorant that really form the major bulk of the society.
- 6) The college has shown positive changes since its establishment in academics and administration.
- 7) It has achieved various milestones over the years.
- 8) Students are always at the center and we strive hard for their overall development.
- 9) With the able support of the devoted management, hard-working staff, and the stakeholders, the college is trying to achieve its holistic development.
- 10) The college conspicuously takes efforts by empowering and educating students to face global challenges of the future and making them competent in challenging global tasks.
- 11) As an outcome of this, our students have left indelible marks in various aspects which are reflected in the college vision and mission.
- 12) Taking into consideration, academic excellence and academic skills on the top priorities.
- 13) The college feels proud in mentioning that it has received various developmental grants from BCUD Savitribai Phule Pune University, Pune.
- 14) This is a great honor for us to mention that over the years the college has shown good outcomes in consultancy and placements.
- 15) We are not only taking care of physical facilities of the college but also on the other hand, the college has given much prominence to the priorities in sustaining and developing environmental awareness through various endeavors and hence to mention that college keeps environmental issues on the top priority.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p> <p><b>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented.</b>            Answer before DVV Verification : 16            Answer after DVV Verification: 8</p> <p>Remark : Total number of CBCS/Elective course provided by HEI is more than the total number of program , which should not be considered , DVV input is recommended accordingly.</p>																				
1.2.2	<p><b>Number of Add on /Certificate programs offered during the last five years</b></p> <p><b>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years.</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>08</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>01</td> <td>01</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : As per the clarification received from HEI, DVV input is recommended accordingly .</p>	2019-20	2018-19	2017-18	2016-17	2015-16	01	08	01	01	01	2019-20	2018-19	2017-18	2016-17	2015-16	00	01	01	00	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
01	08	01	01	01																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	01	01	00	00																	
1.2.3	<p><b>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</b></p> <p><b>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>360</td> <td>99</td> <td>50</td> <td>69</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>67</td> <td>99</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : As per the clarification received from HEI, DVV input is recommended accordingly .</p>	2019-20	2018-19	2017-18	2016-17	2015-16	30	360	99	50	69	2019-20	2018-19	2017-18	2016-17	2015-16	00	67	99	00	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
30	360	99	50	69																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	67	99	00	00																	

1.3.2	<p><b>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</b></p> <p>1.3.2.1. <b>Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 392 1046 524"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>17</td> <td>14</td> <td>14</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 734"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>01</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : As per the clarification received from HEI, DVV input is recommended accordingly .</p>	2019-20	2018-19	2017-18	2016-17	2015-16	20	17	14	14	10	2019-20	2018-19	2017-18	2016-17	2015-16	01	01	01	00	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
20	17	14	14	10																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
01	01	01	00	00																	
1.3.3	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</b></p> <p>1.3.3.1. <b>Number of students undertaking project work/field work / internships</b></p> <p>Answer before DVV Verification : 536</p> <p>Answer after DVV Verification: 05</p> <p>Remark : There are only 5 certificate has been provided by HEI, DVV input is recommended accordingly .</p>																				
1.4.1	<p><b><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></b></p> <p><b><i>1) Students</i></b></p> <p><b><i>2)Teachers</i></b></p> <p><b><i>3)Employers</i></b></p> <p><b><i>4)Alumni</i></b></p> <p>Answer before DVV Verification : A. All of the above</p> <p>Answer After DVV Verification: C. Any 2 of the above</p> <p>Remark : Alumni feedback form provided by HEI is not related to the syllabus, DVV input recommended accordingly.</p>																				
1.4.2	<p><b>Feedback process of the Institution may be classified as follows:</b></p> <p><b>Options:</b></p>																				



1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken

Answer After DVV Verification: D. Feedback collected

Remark : As per the clarification received from HEI, DVV input is recommended accordingly .

### 2.1.1 **Average Enrolment percentage (Average of last five years)**

#### 2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
845	727	655	573	409

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
364	368	317	340	221

#### 2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1860	1860	1620	1530	1320

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
650	650	650	650	440

Remark : As per the clarification received from HEI, DVV input is recommended accordingly .

### 2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
376	295	272	269	216

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
242	174	169	197	129

Remark : As per the clarification received from HEI, DVV input is recommended accordingly .

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

2.3.3.1. Number of mentors

Answer before DVV Verification : 26

Answer after DVV Verification: 21

Remark : As per the data provided in extended id 3.1, it should be 21, DVV input is recommended accordingly.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 123.5

Answer after DVV Verification: 83

Remark : As per the clarification received from HEI, DVV input is recommended accordingly .

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

**3.1.3.2. Number of departments offering academic programmes**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
17	17	17	13	6

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
17	17	17	13	6

Remark : As per the clarification received from HEI, DVV input is recommended accordingly .

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

**3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	00	00	00	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	00	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

03	04	05	05	02
----	----	----	----	----

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	2	3	1	1

Remark : Only the extension activities are considered

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
100	354	187	133	52

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
43	48	50	25	55

Remark : DVV input is recommended as per activities considered at 3.4.3.

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

**3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
05	04	07	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

Remark : As per the clarification received from HEI, DVV input is recommended accordingly .

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

**3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	00	00	00

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)****4.1.3.1. Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 10

Answer after DVV Verification: 1

Remark : Only permanent ICT enabled facilities would be considered only. DVV input is recommended accordingly .

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
23.22113	24.92712	23.91281	25.63853	25.55007

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3.25085	4.88259	2.85706	3.59344	13.89470

Remark : 1. HEI has provided unaudited statement. 2. The recommended input is based on the new expenditure done for infrastructure augmentation in the year.

**4.2.2 The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

**6. Remote access to e-resources**

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: E. None of the above

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1.23	0.16	0.11	0.24	0.79

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.33	0	0.21	0.38	1.96

Remark : 1. HEI has provided unaudited financial statement for all the years. 2. Annual expenditure on the purchase of the books done in the year is considered as per attached document.

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10.69157	25.80637	33.52025	35.18125	19.59955

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.18	0.13	0.02	0.22	0.1

Remark : 1. HEI has provided unaudited financial statement for all the years. 2. Only the expenditure incurred on maintenance of infrastructure excluding salary year wise is considered.

**5.1.1 Average percentage of students benefited by scholarships and freships provided by the Government during last five years**

**5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists**

**during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
537	414	231	141	101

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
537	368	112	140	101

Remark : As per documents HEI has provided in clarification. DVV input is recommended accordingly

**5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years****5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
03	07	14	13	07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : The scholarship is provided by non government agency i.e. HEIs trust only but not routed through the account of HEI. The data provided by HEI could not be considered as this expenditure is not reflected in Audited Income and Expenditure statement of the HEI. Also HEI has provided unaudited statement.

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years****5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
169	86	113	113	222

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
161	131	94	95	100

Remark : As per the clarification received from HEI, DVV input is recommended accordingly .

## 5.2.1 Average percentage of placement of outgoing students during the last five years

### 5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
20	16	17	31	45

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	5	3	0	0

Remark : DVV recommended input is provided as per the number of the sample appointment letters provided by HEI.

## 5.2.2 Average percentage of students progressing to higher education during the last five years

### 5.2.2.1. Number of outgoing student progression to higher education during last five years

Answer before DVV Verification : 62

Answer after DVV Verification: 77

Remark : As per the clarification received by HEI, DVV input is suggested.

## 5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

### 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
03	00	00	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16



01	00	00	00	00
----	----	----	----	----

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
15	12	10	09	07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	1	1	1

Remark : As All activities conducted under an event will be counted as one event, DVV input is recommended accordingly.

**6.2.3 Implementation of e-governance in areas of operation**

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the clarification received by HEI, DVV input is suggested.

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
07	07	03	02	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

02	01	01	01	01
----	----	----	----	----

6.3.4	<p><b>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).</b></p> <p>6.3.4.1. <b>Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 562 1046 696"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 775 1046 909"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	03	00	00	00	00	2019-20	2018-19	2017-18	2016-17	2015-16	00	00	00	00	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
03	00	00	00	00																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	00	00	00	00																	
6.5.3	<p><b>Quality assurance initiatives of the institution include:</b></p> <ol style="list-style-type: none"> <li><b>1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements</b></li> <li><b>2. Collaborative quality initiatives with other institution(s)</b></li> <li><b>3. Participation in NIRF</b></li> <li><b>4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></li> </ol> <p>Answer before DVV Verification : B. 3 of the above  Answer After DVV Verification: C. 2 of the above  Remark : As per the document provided by HEI, input is recommended</p>																				
7.1.4	<p><b>Water conservation facilities available in the Institution:</b></p> <ol style="list-style-type: none"> <li><b>1. Rain water harvesting</b></li> <li><b>2. Borewell /Open well recharge</b></li> <li><b>3. Construction of tanks and bunds</b></li> <li><b>4. Waste water recycling</b></li> <li><b>5. Maintenance of water bodies and distribution system in the campus</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or all of the above  Answer After DVV Verification: C. 2 of the above</p>																				
7.1.5	<p><b>Green campus initiatives include:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> </ol>																				

	<p><b>4. Ban on use of Plastic</b></p> <p><b>5. landscaping with trees and plants</b></p> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <p>1. <b>Green audit</b></p> <p>2. <b>Energy audit</b></p> <p>3. <b>Environment audit</b></p> <p>4. <b>Clean and green campus recognitions / awards</b></p> <p>5. <b>Beyond the campus environmental promotion activities</b></p> <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <p>1. <b>The Code of Conduct is displayed on the website</b></p> <p>2. <b>There is a committee to monitor adherence to the Code of Conduct</b></p> <p>3. <b>Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p>4. <b>Annual awareness programmes on Code of Conduct are organized</b></p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : As per the data provided there is not supporting document provided by HEI for point number 3 and 4, DVV input is recommended accordingly.</p>

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>17</td> <td>17</td> <td>13</td> <td>06</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>8</td> <td>8</td> <td>5</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	17	17	17	13	06	2019-20	2018-19	2017-18	2016-17	2015-16	8	8	8	8	5
2019-20	2018-19	2017-18	2016-17	2015-16																	
17	17	17	13	06																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
8	8	8	8	5																	
2.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p>																				

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
524	451	406	355	254

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
325	325	325	325	220

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
211	143	149	83	70

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
256	163	186	93	72

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
42	39	30	27	20

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
21	19	20	21	19

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 17

Answer after DVV Verification : 15

4.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10.69157	25.80637	33.52025	35.18125	19.59955

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3.25	4.9	2.85	3.6	13.9

NAAC